

# ST JAMES THE LESS, TATHAM

## Minutes of the Meeting of Tatham PCC held on 3<sup>rd</sup> February 2014

<b>Present</b>	Mr N Dove (Chairman), Rev Mark Cannon, Mr J R Holt (Treasurer), Mrs P Holt, Mrs E Atkinson, Mr D Lund, , Mrs S Marsden (Secretary), Mrs L Kirkby, Mrs C Dove, Mr W J Parkinson, Mrs F Parkinson, Mrs V Gardner Mr Colin Burford ( invited to attend)
<b>Apologies</b>	Mr P Osborne, Mrs B Harrison, Mrs I Hilton
<b>Minutes</b>	The Minutes of the PCC Meeting held on 18 <sup>th</sup> November 2013 were approved and signed as a correct record by the Chairman. Proposed by Mrs E Atkinson, Seconded by Mrs L Kirkby
<b>Matters Arising</b>	<p>The Parish Share for the year is £4978</p> <p>Heating – John Parkinson has looked at putting in individual heaters for the congregation but it is difficult to get across from the Vestry plugs to the opposite side of the church. It would be expensive to set up.</p> <p>The surplus branches on the tree have been removed. The gates have been greased and assessed but they still stick. More advice and action is required to have them working again, as pointed out in the recent Q. Inspection Category A.</p> <p>Garden of Remembrance – nothing has been done about this. It was decided to put a plaque on the wall and Tony Sedgwick will be asked to do this in oak, A3 size. All were in favour. The memorial stones will be set into the grass so the mower can go over them.</p> <p>It was agreed that we would send emails to all those who have provided them in the Parish Survey, when we have a special service such as Easter Sunday, Remembrance Sunday, Carol Service, Annual Picnic and the Harvest Service</p>
<b>Finance</b>	<p>The Treasurer reported that there is £39k in various accounts. £20k in the Fabric Account and £18.5k in the Ordinary Account. These include shares in CCLA.</p> <p>Insurance has been paid for the year and was £1,060</p> <p>The Quinquennial Inspection has been paid - £600</p> <p>The Refreshments for the Open Meeting at the Bridge Inn was £120</p> <p>The Tree Surgeon has been paid</p> <p>The Carol Service collection totalled £362 which was sent to Lancaster Homeless Plough Sunday raised £46 for the bacon butties.</p> <p>The Treasurers of all the Benefice Churches met to discuss new procedures for funerals and wedding finance management. Invoices will have to be raised in future for all payments and receipts.</p> <p>It is now possible to claim Gift Aid on cash in the collection if no single donor exceeds £20 and the total is no more than £5k in the year. This will enable us to claim it on collections after funerals and other special events and give the additional money to the charity of their choice.</p>
<b>Benefice Support Meeting</b>	This focussed on safeguarding vulnerable adults and children. Carole Butcher will circulate the Diocesan policy for children and young people. Anyone having unsupervised access with vulnerable people will have to be CRB checked.
<b>Diocese</b>	There was nothing to report

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- Mission of the Church** The Friends meeting was well attended, with around 40 people in total. The PCC discussed possible conflict of 2 separate fundraising bodies and committees. Some PCC members did not want to have a separate Friends Group. It was decided that 3 members of the PCC would call another Friends meeting for all those who had expressed an interest with the aim of asking them how the church could be a greater part of the community. – Colin Burford is willing to Chair this meeting. Sue Marsden, John Holt and Linda Kirkby will attend.
- Church maintenance** John Holt is asking for quotes for the repairs required as Category A after the Quinquennial Inspection. Sue had investigated composting toilets but discovered that they need a large chamber beneath which would be nearly as large as a septic tank, but would still have to be emptied manually, so not a likely solution for the church. The East Window has a leak over the altar and water is coming in at the bottom. This will be investigated. Norman Dove suggested that we use the North Door when the weather is bad. He will investigate what is required to open it up and will ask Tony Sedgwick to look at it and also the draught through the South Door and the cost of new porch doors which do need replacing.
- Newsletter** Chris Berry has kindly agreed to do the next Newsletter
- Correspondence** John and Frances Parkinson had sent a letter to thank the PCC for the kind gift of Veda's cake as a thank you for them playing the organ/piano over the past year
- Recent events and activities** The Carol Service followed by wine and mince pies was very well attended and enjoyed by all. The Plough Sunday Service was quite well attended.
- Fundraising/future events** Wray Fair 5<sup>th</sup> May – jam jars and bric a brac needed  
Sunday 27<sup>th</sup> April Wray Fair Catering in the Institute. Help and contributions required.
- The possibility of another concert by Brewers Apron in October was discussed. Other options were 3 guitarists from Ripley School or a Church Gig with some young players from QES perhaps.
- A Music Hall/War Songs was discussed as a Summer Event at the Church with the option of dressing in the period. This would fit with the 100<sup>th</sup> Anniversary of the start of WW1.
- Any other business** The Tatham History Group is holding a meeting at the Church on 29<sup>th</sup> March – Memories of Low Tatham. All are welcome.  
On 21<sup>st</sup> June Lancaster Local History Society's group meeting will be at the Church in the afternoon.  
Thanks were expressed to John and Phyllis Holt for kindly hosting the meeting. The meeting concluded with a Prayer led by Rev Mark Cannon.
- Date of next meeting** Monday 31<sup>st</sup> March at 7.30pm at the Old Rectory