

# St James the Less Church, Tatham

## Minutes of the 12<sup>th</sup> Friends Meeting on 7th September 2015

Held at the Bridge Inn, Tatham, at 7.30pm.

Present	Colin Burford (Chair), Liz Quine (Treasurer), Margaret Whatmough (Secretary), Linda Kirkby, Richard & Rebecca Sanderson, John Parkinson, Sue Wood, Chris Berry, Jenny Herd, Rita Murphy, Paul Whatmough, Cathy Walker, Sue Dawson – 14 people
Apologies	John Holt, John & Barbara Harrison, Mike & Mel Winstanley, Clare Danz, Kate McDonald, Sue Marsden
Chair	The meeting was opened by the Chair, Colin Burford
Minutes	The minutes of the previous minutes were agreed as a true record.
Matters Arising	Church Organ: John Parkinson reported that the PCC was still awaiting the faculty.  Membership: Paul Whatmough and Rita Murphy both volunteered to sit on a sub-committee to discuss the criteria for membership of the Friends. It was also agreed that Mel Winstanley should be approached to see if she would be willing to join this group. <b>Margaret subsequently spoke to Mel who agreed to assist and a meeting of the sub-committee has been arranged for Tuesday, 20th October at Colin's house.</b>
Secretary's Report	Nothing to report.
Treasurer's Report	The 100 Club has generated £266.50 for the Friends this month. There is now £5,100 in the bank account. It was agreed that the September draw for the 100 Club would take place at the Harvest Festival and the October draw at the Leyland Band Concert.
Projects Sub Group	Linda Kirkby told the meeting that, before going on his holiday, John Harrison had presented his ideas for the proposed kitchen in the church to an informal meeting of the PCC. Sue Dawson then reported that discussions amongst the PCC had revealed that in fact their requirements for extensive kitchen facilities was minimal and that a decision had been reached to proceed with the installation of a "brew point" in the body of the church. This is a common feature in a large number of churches. It has been decided that the best place for this at St James the Less was in the corner of the north aisle. This brew point would be hidden away behind an oak cupboard. Sue circulated photos of examples of brew points and these were favourably commented on by the Friends. The PCC would like the organ area to be kept as a community space. Rebecca asked about drainage of dirty water and Sue thought that this could be discharged into a soakaway. Sue is to draw up plans for the next PCC meeting and, if approved, work on the brew point could start fairly quickly.  The question of the site for the proposed toilet was still under discussion within the PCC. There were three possibilities:  <ol style="list-style-type: none"> <li>1. Within the vestry, which was currently the favourite proposal</li> <li>2. A new build in the car park (least popular)</li> <li>3. Build a toilet where the existing wood hut is now</li> </ol> If the cost was less than £5k then no faculty was required although, out of courtesy, the DAC would be invited to look at any proposed plans. Sue is talking to architect friends regarding the proposals and seeking their best advice. Again, Sue is hoping to be able to report to the PCC at the next meeting in November. Rebecca asked whether anyone has looked for a plan of the graves as a Trench Arch drainage system would probably be installed. Sue advised that all these matters were being considered as it was important to get this right for the church and the community.

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Constitution Sub Group	See Matters Arising. A sub-committee is to be formed to discuss the issue of membership.
Events Sub Group / Fund Raising	<p>Rebecca Sanderson has taken the Chair in Barbara Harrison's absence.</p> <p>The next fund raising event is the Leyland Brass Band concert on Saturday, 31st October 2015. Tickets will be £15 and food will be provided. The planning is well in hand.</p> <p>Margaret Whatmough agreed to host a meeting with volunteers to draft cash handling guidelines for the Friends. Liz Quine, Sue Wood, Rebecca Sanderson and Rita Murphy volunteered. <b>This meeting was held at Margaret's on Monday, 5th October 2015.</b></p> <p>A Christmas Dinner for the Friends is to be arranged.</p> <p>A course on "Selling on Ebay" was being run in Lancaster at a cost of £35 per person from 28th September 2015 for four weeks.</p>
Publicity Sub-Group	Chris Berry is looking for contributions to the next newsletter.
PCC Report	<p>Linda Kirkby reported that the Summer BBQ at Raw Riddings, courtesy of Richard &amp; Rebecca had been very successful.</p> <p>The next PCC event was the jumble sale this Saturday, 12th September 2015 at the Hornby Institute.</p> <p>Linda was also planning a Jazz &amp; Fizz event for July 2016.</p>
AOB	The Singing for Fun Group was contemplating carol singing in Wennington and surrounding area at Christmas and it was mentioned that a Christmas tree in the village would be a nice idea and a central place to co-ordinate Christmas festivities. Paul promised to raise this idea with the Parish Council at the next meeting. The singing group were also planning their first public performance at the Harvest Festival service.
Date of next meeting	Monday, 9th November 2015 at the Bridge Inn at 7.30pm.

*Draft Minutes circulated by Margaret Whatmough, 20th October 2015*