

Friends of St James the Less Church, Tatham  
Meeting on 11th September 2017 at  
St James the Less Church

Present	Colin Burford (Chair), Margaret Whatmough (Secretary), Paul Whatmough (Treasurer), Linda Kirkby, John Holt, Chris Berry, Rita Murphy, Dorothy Clark, John Parkinson, Sue Wood, Barbara Harrison, Richard Sanderson, Steve Loy, Lesley Loy, Carol Emmett, Sue Marsden, Mel Winstanley - 17 members
Apologies	John Harrison, Mike Winstanley, Rebecca Sanderson
Chair	Colin Burford welcomed the attendees and opened the meeting.
Minutes	The Minutes of the previous meeting were agreed as a true record. Proposed by Mel Winstanley and seconded by Linda Kirkby.
Matters Arising	<p>Margaret read out the email received from Carole Butcher elucidating the position regarding licences for the playing of live and recorded music in church and promised to forward a copy to Sue Marsden so that she can revert to the PCC on this matter.</p> <p>The new chairs for the church have still not arrived but have now been promised for week commencing 11th September. The suppliers, Rosehill, are aware that there is a wedding in the church on Saturday, 16th September, and have promised to do their best to have the chairs in situ for this event. Paul Whatmough has agreed to meet with John Holt and reconcile the invoices from Rosehill and the total sum paid.</p>
Secretary's Report	<p>Matters have been quiet relating to the Friends over the summer months.</p> <p>Sue Wood agreed that Margaret can have access to her 100 Club files so that she can reconcile these subscribers to her membership list.</p>

<p>Treasurer's Report</p>	<p>Since the last meeting on 10<sup>th</sup> July:</p> <p>Transfers totalling £653.25 have been made from 100 Club to General Account relating to the July and August draws.</p> <p>A grant of £2017.24 has been paid to the PCC relating to cupboard doors in the north aisle, stone step into the vestry, racks in the brew station and electrics to the brew station.</p> <p>Current balance in General account is £8936.51</p> <p>Total income to General Account to date is £18283.03 of which £9447.75 has been raised from the 100 Club.</p> <p>100 Club prizes totalling £5086.75 have been paid.</p> <p>Paul advised that the Friends' were coming to the end of funding existing agreed projects and the PCC should be encouraged to think of the next projects that they would like to see take place in the church.</p>
<p>PCC Report</p>	<p>Linda Kirkby thanked the Friends for all their input and work carried out on the agreed projects.</p> <p>Linda reported that the Summer Picnic with games of croquet and boules had been a great success.</p> <p>The cupboard doors have now been completed.</p> <p>The racking for the chairs is still outstanding though the stone steps and handrail into the vestry have been completed.</p> <p>All the fire security has been checked and all the extinguishers are now up to date and in the right situ. When an event takes place in the church, emergency exit signage needs to be put up beforehand and removed after the event. One extra sign is still required from the choir stalls into the vestry.</p> <p>There is one pew left available for purchase.</p> <p>The audio system has been installed and is up and running. It is very discreet but requires readers in church to stand at the lectern where a microphone is placed.</p> <p>The electrical work starts tomorrow, Tuesday 12th September, and should take 3 to 4 days to complete.</p> <p>Richard Sanderson &amp; Paul Whatmough have tarmacked the path.</p> <p>The water butt is in place. The gravel around the graves has been tidied, a new base has been prepared for a bench, lime trees have been trimmed and Tom Hilton with helpers have cut down a yew tree. More work on trees is yet to happen.</p> <p>£1528 was made at the Jumble Sale.</p>

	Turners have been asked to value Entwistle House. Once this valuation has been obtained, it should take approximately six weeks to get it on the Land Registry.
Events Sub Group / Fund Raising	The next event is the Lancaster & District Male Voice Choir concert on Saturday, 14th October at 19:00. Tickets are £15 each, inclusive of a glass of wine and light refreshments. The Levens choir will be performing at the church on Sunday afternoon, 25th February 2018. 100 Club membership now stands at 104 subscribers.
Publicity Sub-Group	The next newsletter will be the winter one. A sub-group is to be established to review all leaflets and look at creating further promotional material for the church and the Friends.
Any Other Business	The Harvest Festival will take place on Sunday, 24th September followed by a Soup and Ploughman's lunch held at The Old Rectory courtesy of John & Phyllis Holt. The church will be decorated for this festival on Saturday morning, 23rd September and all willing helpers are welcome.
Date of next meeting	The next meeting of the Friends is scheduled for 13th November 2017 at 19:30 and to be held at The Bridge Inn, Tatham.