

## Friends of St James the Less Church, Tatham

### Meeting on 12<sup>th</sup> March 2018 at St James the Less Church

Present:	Colin Burford (Chair), Margaret Whatmough (Secretary), Paul Whatmough (Treasurer), Mel Winstanley, John Parkinson, Barbara Harrison, Sue Wood, Linda Kirkby, Chris Berry, Rita Murphy, John Holt, Richard Sanderson, Rebecca Sanderson, Dorothy Clark, Sue Marsden - 15 members
Apologies:	Jenny Herd, Mike Winstanley, John Harrison, Steve & Lesley Loy
Chair:	Colin Burford welcomed the attendees and opened the meeting at 19:30
Minutes:	The Minutes of the meeting held on Monday, 8 <sup>th</sup> January 2018 were agreed as a true record. Proposed by Rita Murphy and seconded by Mel Winstanley.
Matters Arising:	All matters arising that will be dealt with in the reports of the committees.
Secretary's Report:	<p>Margaret reported that since the last meeting she had sent emails to the Friends regarding:</p> <ul style="list-style-type: none"> <li>• the updating of the website</li> <li>• the Levens Choir concert held in February</li> <li>• the movie mornings at The Dukes in Lancaster</li> <li>• the WW1 exhibition to be held in the church on Saturday, 17<sup>th</sup> March</li> </ul> <p>Margaret advised that she had been approached by quite a number of people asking if they could be included in the email circulation list. She said that as the interested parties were not registered members of the Friends she had not sent them any Friends' business emails but had included them in emails about social events. Margaret asked whether there were any objections to her doing this by the members and all agreed that they were in favour. It was also agreed that members of the 100 Club who were not registered members of the Friends should also be kept informed on a regular basis of the Friends' activities so that they could be kept up to date on the projects in hand and how their financial contributions were assisting the church and the community.</p>
Treasurer's Report:	<p>Paul reported that, since the last meeting on 8<sup>th</sup> January 2018, transfers totalling £682.50 have been made from the account of the 100 Club to the General Account relating to the January and February draws.</p> <p>No grants have been made to the PCC this month and the current balance in the General Account is £8815.68</p> <p>Total income to date is £22,132.20 of which £11,482.25 has been raised by the 100 Club. 100 Club prizes totalling £6,182.25 have been paid out.</p>

	<p>The insurance policy with Ecclesiastical Insurance will not be renewed with effect from 15<sup>th</sup> March. The Friends are covered under the auspices of the PCC insurance for events inside the church and there are no current plans for events outside of the church.</p>
<p>PCC Report:</p>	<p>Linda Kirkby reported on behalf of the PCC as follows:</p> <p>The microphone equipment has been delivered and it is hoped that this will be fitted on Thursday, 15<sup>th</sup> March.</p> <p>A date for a meeting with Andrew Cross to discuss the lighting has yet to be arranged. Sensor lighting and a method for heating either in the porch or on entry into the church will be discussed at this meeting.</p> <p>The meter box is waiting for completion.</p> <p>A quote for removal of the tree stumps has been received and a date for the work to be carried out has to be agreed.</p> <p>The Plough Sunday service was well attended and Linda extended the thanks of the PCC for organising the excellent Levens Choir concert.</p>
<p>Joint Committee:</p>	<p>A meeting of the Joint Committee was held on Thursday, 18<sup>th</sup> January and attended by Paul &amp; Margaret Whatmough, Linda Kirkby, Rita Murphy and Chris Berry.</p> <p>A general discussion was held to set the priorities of this committee. It was agreed that the following projects would be tackled and the ideas and actions that flowed from this could then be submitted to the PCC and the Friends for their consideration and input:</p> <ul style="list-style-type: none"> <li>• the presentation of the entrance area of the church;</li> <li>• the presentation and standardisation of literature and pamphlets relating to the church;</li> <li>• the presentation of displays in the church relating to identified subjects of interest: W M Turner and the painting of Hornby Castle from the church, the history and architecture of the church, the Roll of Honour and information about the men whose names appear thereon, the graves and family history;</li> <li>• support to the churchwarden and PCC when events such as weddings and funerals are held at the church.</li> </ul> <p>A discussion about banner stands as shown in the CWAAS magazine and brought to the last Friends' meeting by Mel Winstanley took place and subsequently members of the committee visited Treble3 in Milnthorpe to look further into this and take advice.</p> <p>It was agreed that the members of the committee would meet at the church at 10:30 on Sunday, 21<sup>st</sup> January, to look at the entrance area and try to formulate ideas on presentation thereof.</p> <p>Further discussion took place on various other aspects of the church like acrylic notice boards and literature holders and battery operated lights to</p>

	illuminate dark corners.
Events:	<p>Barbara Harrison reported that a total of £753.42 was raised at the Levens Choir concert. It was attended by 76 people of which 18 paid at the door and 11 people paid for tickets but did not attend.</p> <p>The next event will be the J M W Turner talk by Rhian Addison on Sunday, 22<sup>nd</sup> April commencing at 14:00. The talk will last for around 45 minutes to one hour. Afterwards tea and cakes will be served. Tickets will cost £10.</p> <p>After that the Leyland Brass Band is booked for 20<sup>th</sup> October 2018.</p> <p>Sue Wood reported that the 100 Club currently stood at 105 members. It was agreed that there was a need to keep the 100 Club subscribers informed of projects, etc at the church as not all members were registered Friends. Margaret will liaise with Sue on this matter.</p> <p>Colin reported on the forthcoming WW1 exhibition and talks at the church on Saturday, 17<sup>th</sup> March. He thanked the Events Committee for their offer of help with catering but Mel, Margaret, Eunice and Rita had already been co-opted for this and no further help was required. The Mayor of Lancaster would be attending around 14:00 in a formal capacity. John Parkinson would be taking photographs. Rita had formed a group of volunteers regarding blacking out the windows to allow for the presentations.</p>
Publicity:	Contributions are required for the Spring Newsletter as it was hoped to circulate this prior to Easter.
AGM:	The next meeting will be the AGM on Monday, 14 <sup>th</sup> May 2018. This will commence at 19:00, followed by a Jacob's Join and then the regular meeting of the Friends. Margaret will be stepping down as Secretary at this meeting. Although she has indicated her willingness to stand for re-election, other candidates for the role are welcome and should speak to Margaret for a form which needs a proposer and seconder.
Any Other Business:	<p>Linda advised that on Sunday, 29<sup>th</sup> April the PCC would be catering in the Institute at Wray for the Scarecrow Festival and any help would be appreciated. Also, the PCC would have a stall at Wray Fair on Monday, 7<sup>th</sup> May and any contributions of bric-a-brac would be welcome.</p> <p>Please see Barbara Harrison if you are able to assist with cleaning, flowers or coffee at the church.</p>
Date of Next Meeting:	Monday, 14 <sup>th</sup> May 2018 at the church.