

St James the Less Church, Tatham

Minutes of the 16th Friends Meeting on 9th May 2016

Held at St James the Less Church, Tatham, at 7.30 pm

Present	Colin Burford (Chair), Liz Quine (Treasurer), Margaret Whatmough (Secretary), Robert Emmett, Carol Emmett, Chris Berry, John Holt, Phyllis Holt, Paul Whatmough, Linda Kirkby, Sue Dawson, Rita Murphy, Sue Wood, Rebecca Sanderson, Kathy Walker – 15 members
Apologies	Clare Danz, Barbara Harrison, Jenny Herd, Sue Marsden, Steve Loy, Mel Winstanley
Chair	Colin welcomed Robert & Carol Emmett to the meeting.
Minutes	The date of the Queen's 90 th Birthday Celebration to be amended to Sunday, 12 th June 2016. The minutes of the previous minutes were then agreed as a true record.
Matters Arising	Roger Hamblin's health had improved and he had visited Wray Fair. Margaret to write to Kate MacDonald to thank her for providing flowers for the church.
Secretary's Report	Margaret had drafted a Health & Safety Policy for the Friends which was currently with the Trustees.
Treasurer's Report	£1,500 has gone into the General Account in the first five months of 2016. There is now a total of £8,120 in the account.
PCC Report	<p>Wray Fair: catering: £1021 stall: £401</p> <p>The photo booth did not work but the weather was very wet until lunch time and this affected takings on the Monday of the fair. Linda thanked all those who had helped with the catering at Wray Institute and helped out on the stall at Wray Fair.</p> <p>Linda also thanked the Friends for the payment of £700 for the new water supply and drainage to the church.</p> <p>Linda reported that sponsors had come forward for 11 pew cushions so far.</p> <p>The faculty has been displayed on the Notice Board regarding the proposed brew point and toilet. This needs to be displayed for the requisite 28 days.</p> <p>Linda advised that an estimate has been received from Tony Sedgewick for the proposed brew point with water heater and for the doors for £6,350 including joinery work and plumbing: £3,250 joinery £1,500 for the double wooden doors £400 for electrical work £750 boiling water heater £450 contingencies</p> <p>A radiator will need to be moved to the organ space.</p> <p>Paul Whatmough confirmed that the percolation tests had been carried out.</p>

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	<p>An application has been made to the Headley Trust for a grant.</p> <p>The sale of the organ has been agreed at £750 and John Parkinson is to contact the purchasers at Appleby requesting the start of the removal. This money had been earmarked for renovation / decoration of the organ space.</p> <p>A discussion then took place regarding the estimate for the brew point which several members of the Friends considered to be expensive. It was explained that Tony Sedgewick had quoted on a time and materials basis and that the quote was likely to be on the generous side as he had allowed for contingencies. The PCC was requested by the Friends to obtain a second quote so that a comparison could be made as there was reluctance just to give approval to Tony Sedgewick's estimate without sight of alternative quotations. Linda agreed to revert to the PCC and convey the feelings of the meeting of the Friends on this matter.</p> <p>The next social event of the PCC will be the Jazz & Fizz Evening on Saturday, 9th July 2016</p>
Projects Sub Group	There are no current projects at present.
Events Sub Group / Fund Raising	<p>Sue Wood advised that there were now 103 members of the 100 Club and that she and Paul Whatmough had carried out an audit on the draw mechanism and were satisfied that it was a fair system.</p> <p>In Barbara's absence, Rita advised that the next event would be the Garden Party in celebration of HM The Queen's 90th Birthday. Thanks to the generosity of the Headmaster and Governors of Wennington Hall School this would be held in the grounds of the school on Sunday, 12th June 2016. All planning was well in hand both for the catering and all other items.</p> <p>A Last Night of the Proms was being planned for October in the church.</p>
Publicity Sub-Group	The Spring newsletter had been finalised and was being distributed.
AOB	No items raised
Date of next meeting	Monday, 11 th July 2016 at The Bridge Inn, Tatham.

Draft Minutes circulated by Margaret Whatmough, 27th June 2016