

## ST JAMES THE LESS, TATHAM

### Minutes of the Vestry Meeting and the Annual General Meeting on 30<sup>th</sup> March 2015

#### Vestry Meeting prior to the AGM

**Present** Mrs L M Kirkby, Mr P Osborne, Mrs I Hilton, Mrs V M Gardner, Mrs P Holt, Mrs E Atkinson  
Mr J Holt, Mrs S Marsden (Secretary), Mrs F Parkinson, Mr J Parkinson, Mrs Isobel Hilton, Mrs B  
Harrison, Mr C Burford

**Apologies** Mr N Dove (Chairman), Mrs C Dove, , Rev Mark Cannon, Mr D Lund

**The meeting opened with a prayer**

**Nominations** **Six year retirement rule** – John Holt proposed that we disable the 6-year rule. This was seconded  
by Mrs S Marsden and all were in favour.

**Wardens** : Mrs P Holt and Mr N Dove are willing to continue for another year.

Mrs P Holt was proposed by Mrs E Atkinson, seconded by Mrs I Hilton

Mr N Dove was proposed by Mr P Osborne, seconded by Mr J Parkinson

All in favour.

This concluded the Vestry Meeting

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### Minutes of the Annual Parochial Church Meeting held on 30th March 2015

**Present** Mrs L M Kirkby, Mr P Osborne, Mrs I Hilton, Mrs V M Gardner, Mrs P Holt,  
Mrs E Atkinson, Mr J Holt, Mrs S Marsden (Secretary), Mrs F Parkinson,  
Mr J Parkinson, Mrs Isobel Hilton, Mr C Burford, Mrs B Harrison

**Apologies** Mr N Dove (Chairman), Mrs C Dove, , Rev Mark Cannon, Mr D Lund,

**Minutes** Minutes of the previous Annual Parochial Church Meeting held on 31<sup>st</sup> March 2014  
were approved as a correct record. Proposed by Mr Colin Burford, Seconded by Mrs E  
Atkinson

**Elections** **Sidesmen:** Mrs I Hilton and Mrs E Atkinson have agreed to continue.  
Mrs I Hilton – Proposed by Mrs L Kirkby, seconded by Mr J Holt  
Mrs E Atkinson – Proposed by Mr J Parkinson, seconded by Mrs V Gardner  
All in favour.

**Deanery Synod:** Mr J Holt and Mrs P Holt agreed to continue.

Proposed by Mrs S Marsden and Seconded by Mrs Linda Kirkby. All in favour

#### **Parochial Church Council Members**

The Chair thanked all the PCC members for their continuing support and asked  
whether all were willing to continue.

Frances Parkinson wishes to retire from the PCC

Linda Kirkby was proposed as Chairman by Mr C Burford, seconded by Mr J Holt.

All in favour.

John Parkinson was proposed as Vice-Chairman by Mrs E Atkinson, seconded by Mrs I  
Hilton. All in favour.

<b>Electoral Church Roll</b>	Remains at 50 people as last year
<b>Reports</b>	
<b>a) Chair's Report</b>	The Chairman presented his report which is attached with these minutes.
<b>b) Finance Report</b>	<p>The Treasurer presented the Accounts for the year ended 31<sup>st</sup> December 2014 and a copy is attached with these minutes.</p> <p>Heat and light costs will increase because the biomass boiler has been installed. A RHI repayment of approx. £1500 has been applied for. All the VAT paid on the new boiler has been refunded to us.</p> <p>There was a £3,500 capital gain on the sale of shares and dividends, used to purchase the boiler. More shares have been sold since December 2014.</p> <p>The private loan has been reduced from £16,000 to £10,000.</p>
<b>c) Fabric Report</b>	<p>The roof repair will be started after Easter and also some work to the area of porous stonework which may also need to be plastered and repainted inside.</p> <p>A new heating system has been installed. New porch doors have been installed.</p> <p>A lightning conductor has been erected. Fibre optic broadband has been brought to the church. A water supply has been made to the Vestry.</p> <p>A new noticeboard has been installed in the porch (a donation from Mrs Veda Gardner in memory of Graham Gardner)</p>
<b>d) Report of the Independent Examiner</b>	<p>Mr Burford said that the Accounts are in good order and the loan repayment will be made as and when funds allow.</p> <p>There is a clear division between the funding focus of the PCC which is the day to day running costs of the Church, and the funding focus of the new Friends Group which is special capital costs.</p> <p>The Chair thanked Mr Burford for examining the Accounts and reporting to the AGM. Mr Burford is willing to continue for another year and was Proposed by Mrs L Kirkby, Seconded by Mrs P Holt.</p> <p>Thanks were expressed to Liz Quine for all her work on the accounts and also to John Holt and Norman Dove.</p> <p>The Financial Statements were Proposed for acceptance by Mr J Parkinson and Seconded by Mrs B Harrison</p>
<b>End of meeting</b>	The 2015 Annual Meeting ended at 8.45pm